



## Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held on **Wednesday 8<sup>th</sup> June 2022** at **19:30** at the **Winterton Hall, Plaistow**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. **Members of the Press and Public are welcome to attend in person.**

Dated: 31 May 2022

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

### Covid-19 security measures

**Public and Press are encouraged to join this meeting remotely via Zoom:**

To join the meeting please follow this link:

<https://us02web.zoom.us/j/81480559497?pwd=YmFLMmhWRVROWG9Woe9haFdlA2FoQT09>

**Meeting ID: 814 8055 9497**

Please email the Clerk for the password [clerk@plaistowandifold.org.uk](mailto:clerk@plaistowandifold.org.uk)

The Zoom link is also available on the Parish Council's website: <https://plaistowandifold.org.uk/>

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

## MEETING AGENDA

### BUSINESS TO BE TRANSACTED

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: [www.plaistowandifold.org.uk](http://www.plaistowandifold.org.uk) | Alternatively, please contact the Clerk for hard copies: 01403 871 652 | Plaistow and Ifold Parish Council, Winterton Hall, Plaistow, RH14 0PX

Number	Item	Time
1.	<b>Apologies for absence &amp; housekeeping</b> Recommendation: - To receive and accept apologies for absence.	1 min
2.	<b>Disclosure of interests</b> <i>See Clerk's Report.</i>	2 mins

Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the [Localism Act 2011](#), Chapter 7 ss.26 – 37 in relation to matters on the agenda.

3. **Public Forum** 10 mins  
*See Clerk's Report.*  
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's Policy. Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 13<sup>th</sup> July 2022. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes. Business of the meeting will start immediately following the public forum.
- **Brief presentation by DLBP Ltd, on behalf of Artemis Land and Agriculture Ltd, regarding the proposals for Rickman's Village Green on the Crouchlands Farm site, Rickman's Lane, Plaistow.**
4. **Minutes** 1 min  
*Circulated separately and on the [website](#).*  
Recommendation: - To approve the Minutes of the full Parish Council meeting held on 8<sup>th</sup> June 2022 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).
5. **To receive reports from [County and District Councillors](#)** 10 mins  
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.
- Co-option procedure to fill a casual vacancy**  
*See Clerk's Report.*
6. **To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy.** 1 min
7. **Exclusion of the Press and Public** 2 mins  
Recommendation: - To consider whether to exclude the Press and Public from the meeting during the consideration of item 8 below in accordance with

S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information. The Press and Public would reconvene at item 9 below.

- |     |                                                                                                                                                                                                                                                                                                                              |            |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 8.  | <b>Deliberation of candidate(s)</b>                                                                                                                                                                                                                                                                                          | 5<br>mins  |
| 9.  | <b>Voting by way of signed ballot and results</b><br>(If elected, a new Councillor will sign their Declaration of Acceptance of Office and take their seat immediately and participate in the remainder of the meeting).                                                                                                     | 3<br>mins  |
| 10. | <b>Financial Matters</b><br><i>See Clerk's Report</i>                                                                                                                                                                                                                                                                        | 5<br>mins  |
|     | 1. Order for Payments<br>Financial Report for June – July 2022. Includes income and expenditure since the Council meeting on 08.06.2022.<br>Recommendation: -<br>a. To review the Order for Payments<br>b. Resolve to authorise the expenditure listed                                                                       |            |
|     | 2. Tree works in Plaistow<br>Recommendation: -<br>a. To note the additional quote for the Pond works and resolve to appoint a contractor.<br>b. To note the quote for the Tree Condition Report for Plaistow Village Green and resolve to instruct.                                                                          |            |
| 11. | <b>Decisions made by delegated power since 8<sup>th</sup> June 2022 for ratification</b><br><i>See Clerk's report</i><br>Recommendation: - To note use of the Scheme of Delegation to continue the Council's annual subscription to Parish Online.                                                                           | 1 min      |
| 12. | <b>Planning matters</b><br><i>See Clerk's report</i><br>Recommendation: -<br>a. To Note the minutes of the Planning Meeting dated 29 <sup>th</sup> June and the Parish Council's response to the Environmental Impact Assessment Screening Opinion regarding the proposed redevelopment of the former Foxbridge Golf Course. | 10<br>mins |

- b. To approve the formation of a Planning Working Group to support the Planning Committee in relation to large-scale and complex planning applications.
  - c. To receive and approve the letter in response to CDC's Northern Parishes growth scenarios.
  - d. To note the planning application for the Crouchlands Farm 'Whole Farm Plan'.
  - e. To note the development of a specific Crouchlands Farm webpage to keep the community informed.
  - f. To note any update/feedback from the drop-in public exhibition regarding the proposed Rickman's Green Village on 12<sup>th</sup> July.
13.       **August meeting** 1 min  
*See Clerk's report*  
Recommendation: - To resolve to vacate the full Parish Council meeting on 10<sup>th</sup> August.
14.       **Lagoon 3 update** 3 mins  
*See Clerk's report*  
Recommendation: - To receive and note
- a. The minutes of the last multi-agency meeting following the March site visit to Crouchlands.
  - b. An update regarding the joint meeting between CDC, Kirdford and Plaistow and Ifold Parish Councils held on 7<sup>th</sup> July 2022.
15.       **Highway Matters** 3 mins  
Recommendation: -
- a. To receive and resolve to act upon any Highway matters raised by Councillors.
16.       **Correspondence** 1 min  
*See Clerk's Report*  
Recommendation: - To consider any correspondence received not listed as an agenda item for discussion.
- Gatwick Airport Northern Runway Project: Summer 2022 Consultation launched
17.       **Clerk's update & items for inclusion on a future agenda** 3 mins  
*See Clerk's Report*  
Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to:

1. Councillor vacancy
2. Update regarding the Winterton Hall legal investigations
3. New PCSO appointment
4. SID data from Community Speed Watch Team
5. Draft CDALC AGM minutes
6. Queen's Platinum Jubilee fundraising update

18.

**Meeting Dates**

1 min

Recommendation: - To note the dates of forthcoming meetings.

- 20<sup>th</sup> July, Planning & Open Spaces Committee Meeting, 7:30pm – Winterton Hall, Plaistow
- 9<sup>th</sup> August, Planning & Open Spaces Committee Meeting, 7:30pm – Winterton Hall, Plaistow
- 10<sup>th</sup> August, Finance Committee Meeting, 7:30pm – Winterton Hall, Plaistow
- 31<sup>st</sup> August, Planning & Open Spaces Committee Meeting, 7:30pm – Winterton Hall, Plaistow
- 14<sup>th</sup> July, Full Parish Council Meeting, 7:30pm – Kelsey Hall, Ifold